

ONESOURCE JOINT COMMITTEE AGENDA

10.00 am	Friday 19 January 2018	Havering Town Hall
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COUNCILLORS:

LONDON BOROUGH OF HAVERING

Councillor Ron Ower Councillor Melvin Wallace Councillor Damian White LONDON BOROUGH OF NEWHAM

Councillor Lester Hudson Councillor Forhad Hussain Councillor Tonii Wilson LONDON BOROUGH OF BEXLEY

Councillor Donald Massey

For information about the meeting please contact:

Andrew Beesley, Head of Democratic Services Andrew.beesley@onesource.co.uk

NOTES ABOUT THE MEETING

1. HEALTH AND SAFETY

The Joint Committee is committed to protecting the health and safety of everyone who attends its meetings.

At the beginning of the meeting, there will be an announcement about what you should do if there is an emergency during its course. For your own safety and that of others at the meeting, please comply with any instructions given to you about evacuation of the building, or any other safety related matters.

2. MOBILE COMMUNICATIONS DEVICES

Although mobile phones, pagers and other such devices are an essential part of many people's lives, their use during a meeting can be disruptive and a nuisance. Everyone attending is asked therefore to ensure that any device is switched to silent operation or switched off completely.

3. CONDUCT AT THE MEETING

Although members of the public are welcome to attend meetings of the Joint Committee, they have no right to speak at them. Seating for the public is, however, limited and the Joint Committee cannot guarantee that everyone who wants to be present in the meeting room can be accommodated. When it is known in advance that there is likely to be particular public interest in an item the Joint Committee will endeavour to provide an overspill room in which, by use of television links, members of the public will be able to see and hear most of the proceedings.

The Chairman of the meeting has discretion, however, to invite members of the public to ask questions or to respond to points raised by Members. Those who wish to do that may find it helpful to advise the Clerk before the meeting so that the Chairman is aware that someone wishes to ask a question.

PLEASE REMEMBER THAT THE CHAIRMAN MAY REQUIRE ANYONE WHO ACTS IN A DISRUPTIVE MANNER TO LEAVE THE MEETING AND THAT THE MEETING MAY BE ADJOURNED IF NECESSARY WHILE THAT IS ARRANGED.

If you need to leave the meeting before its end, please remember that others present have the right to listen to the proceedings without disruption. Please leave quietly and do not engage others in conversation until you have left the meeting room.

DECLARING INTERESTS FLOWCHART - QUESTIONS TO ASK YOURSELF What matters are being discussed? D Does the business relate to or is it likely to affect a disclosable pecuniary interest. These will include the interests of a spouse or civil partner (and co-habitees): • any employment, office, trade, profession or vocation that they carry on for profit or gain; • any sponsorship that they receive including contributions to their expenses as a councillor; or the councillor's election expenses from a Trade Union; • any land licence or tenancy they have in Havering · any current contracts leases or tenancies between the Council and them; • any current contracts leases or tenancies between the Council and any organisation with land in Havering in they are a partner, a paid Director, or have a relevant interest in its shares and securities; · any organisation which has land or a place of business in Havering and in which they have a relevant interest in its shares or its securities. N YES Declare Interest and Leave 0 Might a decision in relation to that business be reasonably be regarded as affecting (to a greater extent than Е the majority of other Council Tax payers, ratepayers or inhabitants of ward affected by the decision) Your well-being or financial position; or s • The well-being or financial position of: 0 o A member of your family or any person with whom you have a close association; or Ν - Any person or body who employs or has appointed such persons, any firm in which they are Α a partner, or any company of which they are directors; L - Any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; o Any body of which you are a member or in a position of general control or management and to Ν which you are appointed or nominated by your Authority; or т Е o Any body exercising functions of a public nature, directed to charitable purposes or whose R principal includes the influence of public opinion or policy (including any political party or trade union) of which you are a Ε member or in a position of general control or management? s E s You must disclose the 0 existence and nature of your personal interests Р Ε С U Would a member of the public, with You can participate in the knowledge of the relevant facts, N meeting and vote (or reasonably regard your personal interest to be so significant that it is remain in the room if not a NO Δ likely to prejudice your member of the meeting) R E s Does the matter affect your financial position or the financial position of any person or body through whom you have a personal interest? - Does the matter relate to an approval, consent, licence, permission or registration that affects Т you or any person or body with which you have a personal interest? - Does the matter not fall within one of the exempt categories of decisions? NO Ε R Ε Ε S s Т Speak to Monitoring Officer in advance of the meeting to avoid allegations of corruption or bias

AGENDA ITEMS

1 ANNOUNCEMENTS

On behalf of the Chairman, there will be an announcement about the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

2 APOLOGIES FOR ABSENCE

(if any) - receive

3 DISCLOSURES OF INTEREST

Members are invited to disclose any pecuniary interests in any of the items on the agenda at this point of the meeting. Members may still disclose a pecuniary interest in an item at any time prior to the consideration of the matter.

4 MINUTES (Pages 1 - 4)

To approve as a correct record the minutes of the meeting of the Joint Committee held on 10 November 2017, and to authorise the Chairman to sign them.

- 5 ESTIMATED ONESOURCE FORECAST FINANCIAL POSITION AS AT DECEMBER 2017 (Pages 5 22)
- 6 ONESOURCE RISK REGISTER (Pages 23 28)
- 7 CUSTOMER SATISFACTION REPORT (Pages 29 110)
- 8 ONESOURCE UPDATE FOR JANUARY 2018 (Pages 111 114)